

The Office of the City Engineer reviews and approves development plans to ensure the proper design and construction of storm sewer utilities in addition to enforcing private storm design criteria and parameters as stated in the City of Houston Code of Ordinances and the current City of Houston Infrastructure Design Manual.

- When a property owner proposes new development or redevelopment of property, the applicant must submit this form with their plans.
- Completion of this form does not represent an approval or commitment by the City of Houston.
- This form is informational only to assist in the review and approval of your plans.

Fee Simple Title Owner Information:	Authorized Representative Information:
Name:	Name:
Company:	Company:
Address:	Address:
City, State ZIP:	City, State ZIP:
Phone:	Phone:
Email:	Email:
*Signature:	Signature:

\* As the fee simple owner of the property referenced in this form, I hereby authorize the referenced representative on this form (if applicable) to submit this form on my behalf. My authorized representative is also approved to make changes or corrections.

Property Information					
Service Address					
City, State ZIP Code:					
Property Tax Account Number(s):					
Lot(s):		Block:		Reserve:	
Subdivision:		Section:			

Flood Plain Information:	
FIRM Panel Number: _____	
Property Is Located Within the Following FEMA Flood Zone:	
<input type="checkbox"/> X (shaded)	<input type="checkbox"/> X (unshaded) <input type="checkbox"/> AE <input type="checkbox"/> A <input type="checkbox"/> AO <input type="checkbox"/> Other:

FOR OFFICE USE ONLY	
Log Number: _____	Private Building ILMS Project # _____
Public Plan ILMS Project #: _____	PW Record Drawing #: _____

**Development Information**

*Provide description of development with associated footprint (in square feet):*

- ☐ Single Family Residential Development    ☐ Multiple Family Residential Development    ☐ Commercial Development  
☐ Other:

Existing Development:	
Proposed Development:	

**Impervious Cover Information:**

Improvements	Area of Existing Impervious Cover (Sq Ft.)	Area of Final Impervious Cover (Sq Ft.)
Building		
Parking Lot/Driveway		
Sidewalk/Patio		
Detention Pond		
Pool		
Other(s)		
Total Area		

Tract Size (Square Feet)		Total Impervious Cover (Square Feet)		Percentage of Impervious Cover (%)	
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**Storm Sewer Information:**

*Storm Infrastructure Is Maintained By:*

**NOTE: Any infrastructure maintained by outside agencies will require their respective approval prior to final City plan approval.**

- ☐ City of Houston    ☐ HCFCD    ☐ TXDOT  
☐ Clear Lake City Water Authority    ☐ Fort Bend County    ☐ Montgomery County  
☐ Other:

**Detention Criteria:**

Stormwater detention volume was determined utilizing City of Houston Infrastructure Design Manual:

- ☐ 9.2.01.H.3 (b)    ☐ 9.2.01.H.3 (c)    ☐ 9.2.01.H.3 (d)  
Criteria 1    Criteria 2    Criteria 3

**Proposed Storm Connection Development Will Be Connected To:**

- ☐ Existing on-site storm sewer system that outfalls to: \_\_\_\_\_  
(Street Name / Pipe Size)
- ☐ Public storm sewer located in: \_\_\_\_\_  
(Street Name and Pipe Size)
- ☐ Public roadside ditch located in: \_\_\_\_\_  
(Street Name)
- ☐ Off-road ditch/watershed: \_\_\_\_\_

**Documentation**

***This form Must be accompanied with:***

- ☐ A recorded deed / title report in the owner's name    ☐ HCAD printout    ☐ Recorded Plat/Replat    ☐ Survey

**The Applicant Can Also Provide the Following Documentation If Applicable to Their Project:**

- ☐ Previous Stormwater Letter of Availability    ☐ Copy of outside agency approval
- ☐ Storm Water Quality Permit:  
Per Section 47-631 of the City of Houston Ordinance, SWQ permit is required when the development is meeting the definition of "new development" or "significant redevelopment".
- ☐ Drainage study/hydraulic analysis is required for developments larger than 20 acres

**Developer Drainage Impact Fee Rate Information:**

*Service Area Rate is per service unit (1 service unit = 1,000 sf of impervious area) of increased impervious area.*

**Please Select One:**

- ☐ Brays Bayou \$25.00/SU    ☐ Clear Creek \$25.00/SU    ☐ Hunting Bayou \$25.00/SU    ☐ Sims Bayou \$25.00/SU
- ☐ Buffalo/White Oak    ☐ Greens Bayou \$25.00/SU    ☐ San Jacinto \$25.00/SU    ☐ Vince Bayou \$25.00/SU
- ☐ Bayou<sup>(1)</sup> \$25.00/SU

(1) Now incorporates Addicks Reservoir, Barker Reservoir, and Ship Channel Service Areas

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Employee:		Comments:	
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