



CITY OF HOUSTON

Houston Public Works

Memo

DEFINITION OF TERMS

STANDARD SPECIFICATION

A specification shall be defined as a narrative description of procedures, requirements, and materials. A standard specification is used more commonly and can be used as-is for multiple projects.

SUPPLEMENTAL SPECIFICATION

A supplemental specification shall be defined as any specification that is created in order to amend or make a change to a standard specification. These specifications may be for one-time use (OTU) or used for multiple projects. If a supplemental specification is deemed necessary to be made permanent, the supplemental specification will be incorporated into the standard specification the next time the City's standard specifications are published.

SPECIAL SPECIFICATION

A special specification shall be defined as any specification that is created for a specific project. A special specification section number will begin with the number 99, e.g. 99000. The same special specification section number may be used for multiple projects, but the content of the Section will be unique for each project whose information is located in the header of the special specification section.