



City of Houston  
 Houston Public Works  
**Building Code Enforcement Branch**  
 1002 Washington Ave. 1<sup>st</sup> Fl. Houston, TX 77002  
 Phone: 832.394.8899 / Email: rmcacd@houstontx.gov

OFFICE USE ONLY	
PROJECT NO.	
Address Verified	
Flood Review	<input type="checkbox"/> Yes <input type="checkbox"/> No
Permit Fee	\$

## BUILDING PERMIT APPLICATION

**FLOOD DEVELOPMENT PERMIT APPLICATION ONLY**       **Commercial**       **Residential**

<b>APPLICANT</b>	Date	Applicant Name	Email
	Relationship to Project <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Architect/Designer <input type="checkbox"/> Agent <input type="checkbox"/> Other: _____		Contact Phone No. (   )

<b>PROPERTY INFORMATION</b>	Owner, Tenant or Business Name	Project Address	Bldg. No.	Unit/Ste. No.
	City	Zip Code	County	Key Map #
	Subdivision (Only for New Construction)	Block/Lot (Only for New Construction)	Tract (Only for New Construction)	

<b>RESPONSIBLE PARTIES (as applicable)</b>	Project Manager	Address	City	Zip Code
	Email		Phone Number (   )	
	General Contractor	Address	City	Zip Code
	Email		Phone Number (   )	

TYPE OF STRUCTURE	
Residential	
<input type="checkbox"/> Single Residence	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Duplex	<input type="checkbox"/> Fence
<input type="checkbox"/> Carport	<input type="checkbox"/> Storage Shed
<input type="checkbox"/> Garage	<input type="checkbox"/> Other: _____

TYPE OF STRUCTURE	
Commercial	
<input type="checkbox"/> Retail	<input type="checkbox"/> Parking Garage <input type="checkbox"/> Apartments
<input type="checkbox"/> Office	<input type="checkbox"/> Swimming Pool   _____ Apt. Units in the bldg.
<input type="checkbox"/> Warehouse	<input type="checkbox"/> Fence <input type="checkbox"/> Other: _____
<input type="checkbox"/> School	

PROJECT INFORMATION	
Scope of Project	
<input type="checkbox"/> New Construction <b>NOTE: Application and plans for new s. f. residences must be submitted electronically. Visit <a href="http://www.hpcservices.org">www.hpcservices.org</a> for instructions.</b>	
<input type="checkbox"/> Addition	<input type="checkbox"/> Foundation
<input type="checkbox"/> Remodel	<input type="checkbox"/> Demolition
<input type="checkbox"/> Repair	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Conversion	_____
MDI Project	<input type="checkbox"/> Yes   MDI Reg # _____
Green Building Type (If applicable)	
<input type="checkbox"/> LEED	<input type="checkbox"/> GBI <input type="checkbox"/> GHBA/GBGC

Total Cost of Improvements \$	Square Footage (added)
Present Occupancy	Proposed Occupancy (If different)
Construction Type	Fire Rating

- Commercial Projects Only -	
Sprinklers	<input type="checkbox"/> Yes   Percentage _____ Type _____ <input type="checkbox"/> No
TDLR	TDLR Project No. _____ <input type="checkbox"/> EXEMPT

Other Remarks: \_\_\_\_\_

**Warning:** The applicable deed restriction unsworn declaration must accompany this application when required. Any false statement thereon may result in criminal prosecution. The City will rely upon the representations in the declaration in issuing the permit. The issuance of a permit does not authorize construction on, or use of, any property in violation of deed restrictions. Any misrepresentations on this application or the declaration will render the permit void.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_